



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Larry J. Monteilh, Executive Officer  
Clerk of the Board of Supervisors  
383 Hall of Administration  
Los Angeles, California 90012

Chief Administrative Officer

At its meeting held November 5, 1991, the Board took the following action:

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Supervisor Molina made the following statement:

"The County owns a fleet of aircraft primarily to serve emergency and law enforcement needs. The Sheriff's Department and the Fire Department own and operate these helicopters and other aircraft.

"In exceptional circumstances, other County Departments or County Executives may require use of these aircraft because of emergency conditions, or because of the specialized equipment, lift capability, or passenger capability offered by these aircraft.

"Budget constraints necessitate that the use of County aircraft be restricted to those essential operations that cannot be performed by other vehicles. A uniform policy should be established to ensure that County aircraft are used only for essential or extraordinary purposes, and to provide adequate documentation of such use.

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"The policy should provide that:

1. County aircraft use shall be restricted to emergency, law enforcement, fire and other justified and extraordinary uses. In exceptional cases, when a County Department other than the Sheriff's Department or the Fire Department desires to use an aircraft because of its specialized capabilities, advanced authorization must be provided by the Chief Administrative Officer. Requests for such use must include the precise purpose of the flight, the individuals involved, and a rationale explaining why alternative methods of transportation are not satisfactory;
2. Any aircraft services shall be provided on a cost-reimbursable basis;
3. Fire, law enforcement, and emergency uses, shall take priority over any other uses, and non-emergency flights shall be aborted in the event of an emergency; and
4. The Chief Administrative Officer shall report monthly to the Board on the number of non-law enforcement or fire related flights taken on behalf of any County Department or County personnel, including the date, flight hours, cost, persons involved and justification."

After discussion, on motion of Supervisor Edelman, seconded by Supervisor Antonovich, unanimously carried (Supervisor Dana being absent), the Board instructed the Chief Administrative Officer to develop, for Board consideration, an appropriate policy on the use of County aircraft that would allow elected officials to serve their constituents, but also prevent abusive use.

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